

KC2026

Request for Proposals – Procurement Managed Services

Question Responses

October 16, 2024

Answers to submitted questions are organized by general questions and the core functions listed in the RFP.

General Questions:

Q. Can the proposal also be submitted in a digital format, specifically if you have video content in your proposal?

A. Please follow the instructions in the RFP for proposal submittals, which include file and format specifications.

Q. For the project approach, is any additional information available on the overall goals of the project?

A. The purpose of the RFP and the Scope of Work for services are outlined in the RFP. The goals established by the KC2026 Board of Directors are:

- Create a safe, seamless, best-in-class, and distinctly Kansas City experience for the fans, players, and media, that fully engage our communities in the process and encourage visitors to return.
- Showcase to a global audience the vitality of our economy, the richness of our culture, and most importantly, the welcoming character of our people — firmly establishing KC as the heart and capital of the Midwest.
- Generate sustained and long-term cultural and economic impacts in our region’s infrastructure, businesses, institutions, and brand while building our people’s capability and confidence to take on the opportunities and challenges of the future.

Q. Related to procurement prioritization, has the board provided specific guidance on procurement categories (e.g., transportation, safety, marketing) that should be prioritized?

A. As noted in the RFP, the selected provider will assist in policy development, planning and forecasting of procurement plans and timelines. It is anticipated that procurement processes will occur simultaneously across various functional areas.

Q. Please provide more details on the scope of procurement work:

Is strategy development in scope?

Are sourcing events/RFx executions in scope?

Is contract negotiation in scope?

How will legal support be provided?

Are processing requisitions and purchase orders in scope?

Is supplier portal maintenance in scope?

Is catalog management in scope?

A. The complete scope of work will be developed with the selected provider. Please review the existing scope to identify the specific elements above that are included in the initial scope. Legal support will be provided by KC2026 outside counsel.

Q. What is the anticipated volume for:

Spend?
RFx/Sourcing Events?
Contract Execution?
Req/PO Creation?
Supplier Portal Maintenance?
Catalog Maintenance?

A. The anticipated volume in each of these areas is still being developed.

Q. Has a Source to Pay tool been selected? If so, has one been implemented? If not, is the selected supplier expected to provide a tool?

A. KC2026 is interested in the selected provider recommending and implementing a Source to Pay tool.

Q. Who will develop the requirements for goods/services to be purchased? How will this be communicated to the selected supplier?

A. Requirements for goods and services will be developed by FIFA, KC2026 staff, board and may be informed by the requirements under the FIFA World Cup Hosting agreement or other contractual obligations. Any requirements will be communicated to the supplier through the procurement process.

Policy Development:

Q. Could you clarify any specific gaps or challenges in your existing procurement policies that KC2026 has identified for revision?

A. The initial procurement guidelines were established before many funding agreements were in place. KC2026 intends to establish revised policies on product and service procurements to comply with funding agreements and identify the best suppliers for KC2026.

Q. Will the selected supplier need to utilize any state or local government procurement policies, or will it only be required to utilize the KC2026 Procurement Policy?

A. The KC2026 procurement policy will be consistent with jurisdictional procurement policies as required by funding agreements between KC2026 and multiple jurisdictions.

Q. Are there FIFA policies that will need to be considered in delivering procurement services?

A. FIFA has recently provided guidance on responsible contracting, which includes guidance on risk-based human rights due diligence. KC2026 would look to the selected consultant to provide a recommendation in the context of that guidance.

Supplier Engagement:

Q. Are there existing partnerships or initiatives that KC2026 would like to leverage for supplier diversity, or should we be prepared to develop this from the ground up?

A. KC2026 has several relationships and outreach partners that have been working to notify diverse and local business partners of opportunities. KC2026 is also currently planning additional outreach activities but would look to the chosen provider to review those activities and make further recommendations.

Compliance and Reporting:

Q. What regulatory or audit requirements will KC2026 be expected to meet by the end of 2024?

A. KC2026 is working to determine the appropriate level of outside audit reporting for all years to satisfy stakeholders.

Q. Are there any specific tools that are required to be used? If not, can the chosen supplier select tools, or will KC2026 select tools?

A. KC2026 will rely on the expertise and guidance of the selected provider to determine or recommend any required compliance or reporting tools that should be required of suppliers.

Q. How many reports are anticipated being needed, and how often do they need to be provided to the governing bodies?

A. Agreements with our funding partners are still in development, but we would anticipate an annual report by the fiscal year, with potential ad-hoc reports as requested. That could apply to state, local and federal partners.

Selection Mechanisms:

Q. Please provide more details on "the board and funding jurisdiction requirements" in item 6.

A. KC2026 currently anticipates funding from the state of Missouri, the state of Kansas, Kansas City, Missouri, Johnson County, Kansas, and private funding. Some of the funding agreements and requirements are still being determined, but any procurement will need to comply with funding partner requirements.

Q. Please provide an overview of the approval process once a supplier recommendation has been developed. Will supplier selection be subject to any appeal mechanisms?

A. There will not be an appeal process for this RFP supplier selection. The procurement process for sourced Goods or services will be developed in coordination with KC2026, and the selected provider will follow the procurement policies developed under this scope.

Risk Management:

Q. How many discrete suppliers are expected to need risk review?

A. Risk Review procedures and policies will be developed in coordination with the selected provider of procurement services.

Q. Are suppliers expected to be reviewed at both the supplier level and service level (e.g., Supplier X reviewed at the supplier level and then reviewed for selling software and services)?

A. Risk Review procedures and policies will be developed in coordination with the selected provider of procurement services.

Q. Will each individual contract require risk review/approval?

A. Risk Review procedures and policies will be developed in coordination with the selected provider of procurement services.

Q. Has a Supplier Risk Management tool been selected? If so, has one been implemented? If not, is the selected supplier expected to provide a tool?

A. Risk Review procedures and policies will be developed in coordination with the selected provider of procurement services.

B. KC2026 is interested in the selected provider recommending and implementing a Supplier Risk Management tool.